

TEMA+ Secretariat :
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Instruction for Authors

Deadline: 31 May 2023

Submission Checklist

1. The submission has not been previously published, nor is it at another journal for consideration.
2. Affiliation and email address are properly specified in the submission web page. (ORCID is provided, if available)
3. The text adheres to the stylistic and bibliographic requirements outlined in the Author Guidelines.
4. The illustrations and figures are of high resolution and quality.
5. DOIs or URLs have been provided for the references, if available.
6. Manuscripts should be submitted in English or French in MS Word (.doc or .docx) format.
7. Full papers must be submitted until 31 May 2023 at conference@mastertema.eu.

Author Guidelines

The papers will be made available to all participants of the conference in a restricted web area. Please, note that the Organising Committee cannot guarantee the publication of the papers as it depends on their quality and the numbers of the papers received until the deadline. Only manuscripts meeting all the formal and content requirements will be considered for review and possible publication.

Formatting requirements (Please provide a Word document in the following format):

- Times New Roman 12pt font, double spaced;
- number notes consecutively throughout the paper;
- number figures and tables consecutively;
- tables and figures should not be embedded in the text, upload them instead in separate files;
- figures should be submitted as separate high-quality image files;
- cross-references should be avoided.

Article types and word length

Conference papers between 3,000 and 4,000 words (Abstract, References, Figure and Table captions included).

Title

Main words in the title start with a capital letter, articles and conjunctions with lowercase letters.

Abstract

The abstract should be concise, no longer than 250 words and should not contain citations.

Keywords

Give 5–7 keywords start with lowercase character and are separated by comma.

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Sections

Sections should be numbered consecutively except for the “Acknowledgement” and “Bibliography”. Please refer to sections as “Section 1” etc. (not as “Chapter”).

Figures and tables

Figures are expected as separate image files. The author is responsible for obtaining permission where necessary.

Photographs should be uploaded as high-resolution, 300 dpi **TIFF** or **JPG** files. Line drawings should be submitted as **JPG, TIFF** or **EPS files**, scanned at 300dpi or as Excel documents.

Figures and tables should be numbered consecutively. Please always write an informative caption that explains the significance of the figure and table. Please refer every figure and table explicitly in the text. When referencing your figures within your paper, use the expression “Figure”, tables are to be referred as “Table” etc. in the text. Please do not write “the table/figure above” or “the table/figure below”.

References

TEMA+ Conference uses the “Notes and Bibliography” citation system
https://www.chicagomanualofstyle.org/tools_citationguide/citation-guide-1.html

In a footnote, the citation should be always shortened. Bibliography entries should be given in alphabetical order.

For journal articles or chapters in a footnote, cite specific page numbers and in the bibliography, include the page range for the whole article or chapter.

Always provide the DOI (Digital Object Identifier) if it exists in the form of a permanent URL that begins doi.org/. DOIs should be given for journal articles, books, chapters of books, thesis and conference papers too. The DOIs can be retrieved easily using [Crossref's Metadata Search](#); the tool is user friendly and free to access (you need to register first).

For articles only available online (without DOI), include a URL or the name of the database.

Ibid., *Idem* and *Op. cit.* should not be used.

References are represented at the end of the paper within these types:

Sources

Among your sources please collect in separate groups (and within in alphabetical order) the archival sources / printed sources / interviews / maps.

Literature

Examples for references in footnote and at the end of the paper

Sources

Footnote

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⁸ ÖStA HHStA FA Pálffy (Depositum), A. VIII, L. IX, F. IX, no. 8, record no. 28. Károly Pál Pálffy's letter to Imre Batthyány, January 14, 1761.

¹¹ ÖStA HHStA FA Pálffy, A. I., L. II, F. I, N. 6, record no. 19. Report from the year 1760 from the Court Chamber to the Hungarian Chamber.

Please, describe the source referred in footnote: letter, report, contract, map etc.

At the end of a paper under "Sources"

Magyar Nemzeti Levéltár Országos Levéltára (MNL OL) [Hungarian National Archive. State Archive], Budapest

A 57 Magyar Kancelláriai Levéltár (MKL) [Archive of the Hungarian Chamber]

Libri regii (LR)

Österreichisches Staatsarchiv (ÖStA), Vienna

Haus-, Hof- und Staatsarchiv (HHStA)

Familienarchiv (FA) Pálffy

Literature

Book and edited book

Footnote

All references of literature are short in footnotes:

¹ Duchesneau and Smith, eds, *Leibniz-Stahl Controversy*.

² Reynolds, *Fiefs and Vassals*, 17–34, 475–78.

³ Beller, ed., *Rethinking Vienna 1900*.

⁴ Huber, *Geschichte Österreichs*, vol. I, 13.

Literature (in alphabetical order)

Acsády, Ignác. A magyar birodalom története a kútfők alapján a művelt közönség számára [The History of the Hungarian Empire Based on Sources for the Educated Readership]. Vol. II. Budapest: Athenaeum, 1904.

Beller, Steven, ed. *Rethinking Vienna 1900*. New York–Oxford: Berghahn Books, 2001.

Bekszics, Guszt.v. "I. Ferencz J.zsef .s kora" [Franz Joseph I. and his Era]. In *A magyar nemzet története* [The History of the Hungarian Nation], vol. X, edited by Sándor Szilágyi, 397–834. Budapest: Athenaeum, 1898.

Duchesneau, François and Justin E. H. Smith, eds. *The Leibniz-Stahl Controversy*. New Haven–London: Yale University Press, 2016.

Huber, Alfons. *Geschichte Österreichs*. Vol. I–II. Gotha: Perthes, 1885.

Reynolds, Susan. *Fiefs and Vassals: The Medieval Evidence Reinterpreted*. Oxford: Clarendon Press, 1996.

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If further edition is to be mentioned in bibliography:

Györfy, György. *István király és műve* [King Stephen and His Work]. Budapest: Gondolat, 1977. (3rd ed. Budapest: Osiris, 2000)

Chapter or part of an edited book

In a note, cite specific pages. In the bibliography, include the page range for the chapter or part.

Footnote

⁴ Cheyette, “Some Reflections on Violence,” 293.

Literature

Cheyette, Fredric. “Some Reflections on Violence, Reconciliation and the ‘Feudal Revolution’.” In *Conflict in Medieval Europe: Changing Perspectives on Society and Culture*, edited by Warren C. Brown and Piotr Górecki, 287–99. Aldershot: Ashgate, 2003.

For cited papers not in English, German, French or Latin, give the title in original language, then the translation to English.

Footnote

¹¹ Szívós, “A másik Bécs,” 202.

¹² Szívós, “A másik Bécs.”

Literature

Szívós, Erika. “A másik Bécs” [The Other Vienna]. In *Az öröklött város: Városi tér, kultúra és emlékezet a 19–21. században. Történelmi tanulmányok* [The Inherited City: Urban Space, Culture and Memory from the 19th to the 21st Century; Historical Studies], 199–217. Budapest: Budapest Főváros Levéltára, 2014.

Translated book

Footnote

⁵ Antonín, *The Ideal Ruler in Medieval Bohemia*, 146.

Literature

Antonín, Robert. *The Ideal Ruler in Medieval Bohemia*. Translated by Sean Mark Miller. Leiden: Brill, 2017. doi.org/10.1163/9789004341128.

Bourdieu, Pierre. “Identity and Representation.” In *Language and Symbolic Power*, translated by Gino Raymond and Matthew Adamson, 220–51. Cambridge MA: Harvard, 1991.

Journal article

In a note, cite specific page numbers. In the bibliography, include the page range for the whole article. For articles consulted online, include a URL or the name of the database. Many journal articles list a DOI

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(Digital Object Identifier). A DOI forms a permanent URL that begins <https://doi.org/>. This URL is preferable to the URL that appears in your browser's address bar.

Footnote

⁶ Jobling, Rasteiro, and Wetton, "In the Blood," 158–61.

⁷ Burmeister, "Archaeology and Migration," 541–46.

Literature

Burmeister, Stefan. "Archaeology and Migration: Approaches to an Archaeological Proof of Migration." *Current Anthropology* 41, no. 4 (2000): 539–67. <https://doi.org/10.1086/317383>.

Jobling, Mark A., Rita Rasteiro, and Jon D. Wetton. "In the Blood: The Myth and Reality of Genetic Markers of Identity." *Ethnic and Racial Studies* 39, no. 2 (2016): 142–61. <https://doi.org/10.1080/01419870.2016.1105990>.

Journal articles often list many authors.

If there are four or more authors, list all in the bibliography; in a note, list only the first, followed by et al. ("and others").

Footnote

⁸ Bos et al., "Draft Genome of Yersinia Pestis," 507.

Literature

Bos, Kirsten I., Verena J. Schuenemann, G. Brian Golding, Hernán A. Burbano, Nicholas Waglechner, Brian K. Coombes, Joseph B. McPhee, Sharon N. DeWitte, Matthias Meyer, Sarah Schmedes, James Wood, David J. D. Earn, D. Ann Herring, Peter Bauer, Hendrik N. Poinar, and Johannes Krause. "A Draft Genome of Yersinia Pestis from Victims of the Black Death." *Nature* 478, no. 7370 (2011): 506–10. <https://doi.org/10.1038/nature10549>.

If the journal article has article id (no page numbers).

Footnote

⁹ Csáky et al., "Genetic Insights into the Social Organisation."

Literature

Csáky, Veronika, Dániel Gerber, István Koncz, Gergely Csiky, Balázs G. Mende, Bea Szeifert, Balázs Egyed, Horolma Pamjav, Antónia Marcsik, Erika Molnár, György Gulyás, András Pálfi, Bernadett Kovacsóczy, Gabriella M. Lezsák, Gábor Lőrinczy, Anna Szécsényi-Nagy, and Tivadar Vida. "Genetic Insights into the Social Organisation of the Avar Period Elite in the 7th Century AD Carpathian Basin." *Nature: Scientific Reports* 10, no. 1 (2020): 948. <https://doi.org/10.1038/s41598-019-57378-8>.

Thesis or dissertation

Footnote

¹⁰ Dénesi, "Alsópapság."

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Literature

Dénesi, Tamás. “Alsópapság, pasztoráció és egyházi irányítás a 18. századi veszprémi egyházmegyében” [Lower Priesthood, Pastoral Care, and Church Administration in the 18th-Century Diocese of Veszprém]. PhD diss., Eötvös Loránd University, 2006.

Additional formatting requirements

- Numbers up to 99 are written out in full.
- Dates should be given in the form 15 April 1982; 1510s; twelfth century.
- Use en dashes between numbers, dates and (e.g., 1933–40).
- Em dashes for sub clauses (—)
- Quotations should be given within double inverted commas.
- Quotations within quotations should be given within » ... «.
- In quotations from printed works, punctuation and spelling should be exactly as in the original. If it is necessary to change or add a minimum of punctuation to make the meaning clear, a footnote to this amendment should be added.